

10-1926

5 May 1986

NOTE TO: EXDIR
DDI
DDO
DDS&T
DDA
GC
IG
Comptroller

FROM: Deputy Director of Central Intelligence

SUBJECT: PFIAB and Congressional Staff Inquiries

25X1

1. It is becoming increasingly difficult to monitor inquiries and tasking coming into the Agency from the PFIAB staff and Congressional Staffs, particularly when these are done informally either by telephone or personally.

25X1

2. In order to allow for rational management of our responses to inquiries from the PFIAB and Congressional Staffs, it is essential that this work be channeled through a single focal point. Neither the problem nor the solution are new, but it is imperative that your staffs be instructed to abide by the following:

- All PFIAB staff inquiries and tasking should be done through the office of the Executive Director. If contacted directly by the PFIAB staff, you should refer them to the EXDIR's office without making any commitments.
- All Congressional inquiries should be referred to the Office of Congressional Affairs. This includes inquiries from the General Accounting Office, Congressional Research Office, the Office of Technology Assessment and the Congressional Budget Office.

25X1

25X1

Robert M. Gates

cc: D/OCA

OS REGISTER

R 5/8

~~CONFIDENTIAL~~

CL BY SIGNER
DECL OADR

ROUTING AND TRANSMITTAL SLIP

Date

7 MAY 86

(Name, office symbol, room number,
Building, Agency/Post)

Initials

Date

EXO/DDA

221

7 MAY 1986

ADDA

DDA

MS

SSA

Action	File	Note and Return
Approval	For Clearance	Per Conversation
Is Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

MARKS

DDA REGISTRY

CC: EACH DA OFFICE DIRECTOR

Done 5/7

KI

NOT use this form as a RECORD of approvals, concurrences, disposals,
clearances, and similar actions.

DM: (Name, org. symbol, Agency/Post)

Room No.—Bldg.

Phone No.

1-102

GPO : 1981 O - 361-529 (148)

OPTIONAL FORM 41 (Rev. 7-76)
Prescribed by GSA
FPMR (41 CFR) 101-11.206

D/ps

EXECUTIVE SECRETARIAT

ROUTING SLIP

TO:

		ACTION	INFO	DATE	INITIAL
1	DCI		X		
2	DDCI		X		
3	EXDIR	X			
4	D/ICS				
5	DDI	X			
6	DDA	X			
7	DDO	X			
8	DDS&T	X			
9	Chm/NIC	X			
10	GC	X			
11	IG	X			
12	Compt	X			
13	D/Oll	X			
14	D/PAO	X			
15	D/PERS				
16	VC/NIC		X		
17	C/S		X		
18	ES		X		
19					
20					
21					
22					

SUSPENSE

Date

Remarks To All: Please see that all your people
are reminded of, and comply with, this
continuing policy.

Executive Secretary

6 May 86

Date

3637 (10-81)